

if an Elephant Can Paint... BIRTHDAY PARTY CONTRACT

6677 N. Northwest Hwy. Chicago, IL 60631

773-467-4595 fax: 773-467-8631

Basic Painting Party: **16.95**
Guests Select from an Assortment of Bisque
Staff will help with details like eyes

Mosaic Party: **Small 15.95**
Medium 18.95
Guests Choose from a Selection of Shapes
Many Colors of Glass and Tile
Take-home Box with Grout and Instructions

Add Face Painting **\$2.50 per child**

PLEASE NOTE:

- **\$50 nonrefundable deposit** holds the date. Balance due the day of the party.
- **No outside music** or boom boxes.
- For parties held during business hours, we will provide enough seats for party painters and one table for party food. **Unless you book a private party, other painters will be seated in the studio as space allows.**
- **Party pieces will be packaged together for pick-up.** This includes items painted by friends or family that are added on to the party.
- Items not picked up after 30 days will be sold, donated or disposed of as we see fit.
- **Any parties that run over the agreed upon time will be subject to a charge of \$25 per half hour overtime.**
- **Breakage:** As long as breakage is deemed accidental, a new piece may be painted and the broken item will be added to the bill at a 50% discount. If breakage is deemed reckless, broken items will be added to the bill at full price.

Party length is determined by the age of the children.

The younger the children, the shorter the party.

- 4-5 year olds paint for 20-30 minutes
- 6-8 year olds paint for 30-45 minutes
- 9 and up 45 minutes or more

In most cases 90 minutes is plenty of time for food, painting, eating cake and opening gifts!

PARTY PLATE:

A party plate can be added to any package. Prices will vary depending on design. The party guests can sign the plate with our special pen and we will give you instructions to heat-set the signatures in your own oven, or we can write the names in paint and fire with the party items.

The plate is food safe.

We do not recommend the dishwasher or microwave.

FOOD:

Customers may bring their own food and beverages. Please keep in mind that, at this time, we do not stock plates, cups or silverware for parties. Our freezer can not accommodate ice cream cake.

PAINTING:

- All ceramic parties include many paint colors, glazing and firing. We will consider the number and age of painters to decide if we will pour paint or if painters can choose their own colors. We will have staff dedicated to run the party: explain the process, distribute paint, water, brushes, etc.
- Staff can help the children fix large mistakes and add details such as eyes. Staff will not paint the child's piece. The action of painting helps develop fine motor skills. If we paint for the child, that development does not take place.

REQUIREMENTS:

- **We require that at least one parent remain in the studio (not painting) during the party for safety/emergency reasons.** (If there are more than 15 children at the party, a second adult would be appreciated.)
- **Drop offs required for parties larger than 12.**
- Party guests are required to be well mannered and conduct themselves like ladies and gentlemen. Running, hitting or "wheeling" is not tolerated.
- **Please be prompt.** We schedule time between parties, but can not change the start time of the next party. We also cannot pay for your food deliveries should they arrive before you do.

PRIVATE PARTIES:

- Private parties can be held any hours that the studio is normally closed and are \$15 per person (painting or not) plus the cost of bisque with a 12 person minimum.

Gratuity is not required, but always appreciated.

DATE AND TIME OF PARTY

GUEST OF HONOR (full name)

AGE TOTAL GUESTS

CUSTOM BIRTHDAY PLATE

YES NO MAYBE

PLATE PERSONALIZATION

COLORS/DESIGN

PARENT CONTACT INFORMATION:

NAME

ADDRESS

HOME PHONE:

WORK PHONE:

CELL PHONE:

E-MAIL:

BEST TIME TO REACH YOU:

I have read this contract and agree to the terms set forth.

Signature

Date

Deposit Paid: